

Wappingers Falls Business & Professional Association, Inc

Festival at the Falls

Saturday, September 18, 2021

Noon to 6:00 PM

Vendor Participation Form

1. All vendors interested in participating in the Festival at the Falls should submit their application and vendor fee of \$50.00 by August 15th, 2021. Checks should be made payable to *Wappingers Falls Business and Professional Association*. Members of the Association pay **NO VENDOR FEE**.
2. A Certificate of Liability Insurance naming the Wappingers Falls Business & Professional Association (WFBPA) as an additional insured for the day must be received prior to the event .
3. Vendors requiring a permit from the Dutchess County Health Department or any other legal authority shall obtain required permits at least 1 week prior to the event. A copy of any required permits shall be conspicuously posted during the event. In addition, a copy of the required permits will be given to the WFBPA on the day of the event. All required permits are the responsibility of the vendor and paid for by the vendor.
4. Vendor space assignments will be determined by the WFBPA.
5. Vendors will receive an email prior to the event identifying their location in Mesier or Zion Park. Maps will be provided. Your space will be marked with a number. Vendor car parking is located offsite. You will be given directions on where to park after unloading. A shuttle bus will be provided to return you to the Park.
6. Vendor should arrive at their designated location between 9:00 - 10:00 AM to set-up. Food Truck Vehicles are expected to stay for the length of the event. The earliest you may leave is 5:00 pm if you have sold out.
7. Vendor may display banners, signage and other materials to promote their business/organization.
8. Vendor and their representatives shall conduct themselves in a manner that is appropriate for this family-oriented event, which includes but is not limited to no smoking, no profanity, and no display of inappropriate content, behavior or clothing.
9. Vendor gives permission to the WFBPA to take photos or record videos of vendor and/or display during the event for the strict purpose of promotion and publicity of the event and the Wappingers Falls Business & Professional Association, Inc.

For Additional Information Contact:

Food Vendors - Platino711@aol.com or Other Vendors - WappingersFallsBPA@gmail.com

Business/Organization Name: _____

Contact Name: _____

Contact Cell Phone: _____

Contact Email: _____

Brief description of what your business/organization will be doing or selling:

Mail to: WFBPA
P.O. Box 122,
Wappingers Falls, NY 12590

Check # _____

Insurance Certificate _____

Health Permit _____